

**APPLYING TO THE  
INTERNATIONAL VISITING STUDENT ONE-YEAR AAS PROGRAM**

**FASHION INSTITUTE OF TECHNOLOGY  
NEW YORK, NEW YORK, U.S.A  
and  
DONGHUA UNIVERSITY  
SHANGHAI, CHINA**

The purpose of this program is to allow a select number of students who are fully matriculated in a Bachelor's degree program at Donghua University ("Donghua") to attend the Fashion Institute of Technology ("FIT") in a One Year AAS degree Program. The FIT Associate's Degree will be awarded after the student is awarded their Bachelor's degree from Donghua.

The program can only be started in the fall semester and must be completed in two sequential semesters.

**THE PROGRAM AND THE STUDENTS**

1. Qualified students who are enrolled in Donghua's Bachelor's degree program in ***Fashion Design and Technology*** will be able to study in select FIT One-Year Associate's Degree Programs, subject to the approval of the parties. Courses taken at FIT shall be accepted for transfer credit towards the student's Bachelor's degree at Donghua.
2. Those FIT One Year Associate's Degree Programs participating in the Program are:
  - ***Accessories Design*** (<http://www.fitnyc.edu/1748.asp>)
  - ***Advertising and Marketing Communications***: (<http://www.fitnyc.edu/1862.asp>)
  - ***Communication Design***: (<http://www.fitnyc.edu/1931.asp>)
  - ***Fashion Merchandising Management***: (<http://www.fitnyc.edu/2209.asp>)
  - ***Jewelry Design***: (<http://www.fitnyc.edu/2555.asp>)
  - ***Textile Development and Marketing***: (<http://www.fitnyc.edu/2805.asp>)
  - ***Textile/Surface Design*** (<http://www.fitnyc.edu/2817.asp>)
3. Students must meet with and be recommended by the campus liaison before they file an application to participate in the Program. Participation in the Program at FIT shall commence in the fall semester of the student's third year.
4. Students shall comply with the admission requirements of FIT as outlined on the Office of Admissions' website (<http://www.fitnyc.edu/2851.asp>) including, without limitation, evidence of English language proficiency, and other requirements that FIT may deem necessary, such as presentation of a portfolio for certain majors. **FIT shall have final authority regarding admission to the Program.** After students have been accepted for the Program and selected a major, they will not be permitted to apply to a different major or degree program at FIT.
5. Students shall complete all required courses for the FIT's One-Year Associate's Degree Programs as published in the FIT catalog (<http://www.fitnyc.edu/3379.asp>) at the time the student applies to the Program. FIT shall notify the campus liaison and the applicant of any change in course requirements for the Program as such changes are approved by the FIT faculty. No course substitutions are permitted.
6. Students shall maintain full-time status in residence in New York and successfully complete all required courses, in sequence, in the semester when these courses are offered in order to be eligible to receive an Associate's Degree. They shall be required to achieve a 2.0 grade point average for each semester in order to remain in good academic standing. Failure to achieve a 2.0 GPA may result in being placed on academic probation or dismissed from the college. Failure to achieve a passing grade in any course will make the student ineligible to receive the AAS degree from FIT.

7. Students shall not be permitted to extend their stay at FIT beyond the required two semesters of the Program. Upon completion of the Program's second semester at FIT, students shall return to Donghua to resume their studies towards their Bachelor's degree. The US Immigration Service does not allow participation in off-campus employment or internships during the first year of study, participants in this visiting program are not eligible for off-campus employment or internships (paid or unpaid, credit bearing or not for credit). Students participating in the One-year International Visiting Student Program are not eligible for Optional Practical Training.
8. FIT shall send Official Transcripts for each student to the campus liaison at the conclusion of the semester in a timely fashion so they can be transferred into the student's degree requirements. FIT shall also post grade reports on-line. The student's home university will determine the minimum grade required for transfer to its Bachelor's degree program.
9. The award of the FIT Associates in Applied Science (AAS) degree will be made after the home institution has notified FIT that the student has been awarded its Bachelor's degree and provides FIT with a copy of the student's official transcript (in English). FIT shall then award its Associate's degree and provide the student and the home institution with an FIT Official Transcript noting that the student has been awarded the AAS degree.

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## RECOMMENDATION OF CAMPUS LIAISON

### INSTITUTIONAL RECOMMENDATION FORM (SEE END OF DOCUMENT):

The applicant will need to meet with the campus liaison that will provide a recommendation form stating that the student is in good academic standing and meets the minimum GPA requirements for admission to the FIT program. The form will also verify that the student has graduated from high school in order to be admitted to Donghua. **The form must be signed by the student and the campus liaison and e-mailed to FIT's Office of International Programs on or before NOVEMBER 15.**

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## MINIMUM ELIGIBILITY REQUIREMENTS

1. Applicants must be currently enrolled in the following Donghua Bachelors Degree program:
  - **Fashion Design and Technology**
2. Applicants must be in the second year of their Bachelors program at Donghua.
3. Applicants are required to have 3.0 grade point average on a 4 point scale and must be in good academic standing with Donghua at the time of application.
4. **English Proficiency is required.** The minimum TOEFL /IELTS score is outlined in **SUBMISSION OF APPLICATION** which follows.

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## SUBMISSION OF APPLICATION (STEPS 1 – 4)

Applicants should submit their applications early **and no later than January 1** as the number of students to be accepted is limited. FIT shall make admission decisions based on standard admission requirements for its One-Year Associate's Degree Program as well as space availability.

**ONLY COMPLETE APPLICATIONS WILL BE REVIEWED.** The FIT Admissions department will not review a student's application until all the required documents have been submitted.

### STEP 1

1. **SUNY/FIT** Online Undergraduate Application: <https://www.suny.edu/student/oas/>. The online application will be available after **SEPTEMBER 1**.
2. **APPLICATION FEE:** An Application fee of \$50.00 must be paid at the time of application. Payment is accepted by credit card.

The student will receive a confirmation email from the SUNY application processing center. The application is then routed by SUNY to the Fashion Institute of Technology.

### STEP 2

The student will receive an email from the FIT Admissions department with instructions how to login to MyFIT <https://myfit.fitnyc.edu> and submit the following documents:

3. **PERSONAL ESSAY**
4. **ACADEMIC HISTORY**

### STEP 3

If the program requires submission of a portfolio the student will receive an email from the FIT Admissions department with instructions for submitting the portfolio.

5. **PORTFOLIO** – Please see the FIT Admissions website for a list of programs that require submission of a portfolio: <http://www.fitnyc.edu/2863.asp>

### STEP 4

6. **OFFICIAL COLLEGE/UNIVERSITY TRANSCRIPT:** Applicants must submit an official college/university transcript sealed in an envelope, with the registrar's signature across the seal. The envelope seal must not be broken. The transcript must include grades from the preceding semesters and the list of courses in which the student is enrolled at the time of application.
7. **ENGLISH PROFICIENCY**  
All students whose native language is not English must provide an official TOEFL or IELTS score. Information on submitting scores is available on the FIT Admissions website: <http://www.fitnyc.edu/2906.asp>

The minimum score requirements for the **TOEFL** depends on which test format is used:

- Internet-based (ibt) test: minimum score must be 80
- Computer-based test: minimum score must be 213
- Paper-based test: minimum score must be 550

**IELTS:** FIT also accepts the International English Language Testing System (IELTS) with a minimum band score of 6.5 in the academic module.

## ACCEPTANCE TO FIT

FIT shall notify students of admission decisions by **APRIL 1**.

The FIT Office of International Programs will notify the student and the Campus Liaison after a student is accepted to the International Visiting Student One Year AAS program. The student will need to submit the additional required documents (Numbers 1 – 3 below) to the campus liaison who will ensure that documents are completed correctly and send them to the FIT Office of International Programs.

After submission of the International Student Financial statement, FIT shall issue a Certificate of Eligibility for Nonimmigrant (F-1) Student Status, Form I-20, so that the student can apply for an F-1 visa for study in the U.S.A. at their local U.S. Consulate. Students shall be responsible to meet all conditions required by the U.S. Consulate regarding the issuing of a visa.

### 1. INTERNATIONAL STUDENT FINANCIAL STATEMENT

U.S. Citizenship and Immigration Service regulations require that international students demonstrate their ability to finance their studies in the U.S. To do so, a student must complete the International Student Financial Statement (ISFS). The ISFS and all its supporting documentation must be dated within 6 months of beginning attendance at FIT. Bank documents must appear on letterhead and the amounts on the bank documents must appear in U.S. currency or the official exchange rate equivalents must be indicated. The student will need to retain copies of this form and all supporting documents as the U.S. Consulate will require these documents when you apply for a visa and upon entering the U.S. **Erasures or incomplete forms will become invalid and cause a delay in obtaining your I-20 to apply for a student visa.**

**LOG onto:** <http://www.fitnyc.edu/files/pdfs/ISFS.pdf> to download the form.

### 2. HEALTH & IMMUNIZATION FORMS

#### Health Services Form

The student must complete and sign the **Health Services Form for FIT Students**.

#### Immunization Form

The student must have your doctor complete the **Immunization Form for FIT Students** (the form requires the signature and stamp of health provider). If additional immunizations are required in the U.S., the student will be responsible for the cost.

Additional information about the immunization requirements and additional copies of the health forms are available on the FIT Health Services website: <http://www.fitnyc.edu/3280.asp>.

### 3. TUITION DEPOSIT AND ISSUING THE I-20

A \$150.00 tuition deposit is required to secure a place in the program and must be paid by the date on the Admission letter. The student will receive instructions how to login to their student account and pay the tuition deposit on line. The student's I-20 will be issued within 10 days of receipt of the ISFS and the Tuition Deposit.

F.I.T. OFFICE OF ADMISSIONS/SEVENTH AVENUE AT 27TH STREET, NEW YORK, NY 10001-5992

**INTERNATIONAL VISITING STUDENT ONE-YEAR AAS PROGRAM  
INSTITUTIONAL RECOMMENDATION FORM**

To FIT:

I understand and agree with the guidelines of the F.I.T. International Visiting Student One-year AAS Program, and that I have the permission of my present university to participate in the program.

I understand that if I am admitted to my chosen major at F.I.T. I will be following the One Year Associate Degree program as it is outlined in the F.I.T. Catalog and that I must complete the entire degree program in residence at F.I.T. before I will be eligible to receive the F.I.T. Associate in Applied Science Degree. Also, I understand that I will receive my degree from F.I.T. only after I have successfully completed the Bachelor Degree requirements from my home university. Further, I understand that I am not eligible for off-campus employment or internships (paid or unpaid, credit bearing or not for credit) or Optional Practical Training (OPT) at the end of the Program.

\_\_\_\_\_  
Given Name

\_\_\_\_\_  
Family Name

\_\_\_\_\_  
Date of Birth

\_\_\_\_\_  
Email address

The FIT AAS One-year program I have applied for: \_\_\_\_\_

Expected F.I.T. Entry Date: Fall 201\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

**RECOMMENDATION OF CAMPUS LIAISON**

I certify that the above student is enrolled in the Bachelor's degree program in \_\_\_\_\_  
at \_\_\_\_\_ and has a minimum grade point average (GPA) of: \_\_\_\_\_.

In order to have been admitted to \_\_\_\_\_ this student had to submit evidence of graduation from High School, equivalent to such as is required for admission to U.S. Colleges and Universities.

The above named student is in good academic standing as of the date of this letter and has my recommendation to participate in the F.I.T. International Visiting Student One-Year AAS Program.

\_\_\_\_\_  
Name of Campus Liaison and Title (Please Print)

\_\_\_\_\_  
Signature of Campus Liaison

\_\_\_\_\_  
Campus Liaison E-mail address

\_\_\_\_\_  
Date